



## INSTALLATION AND ACTIVATION GUIDE

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## CHAPTER 1

### GETTING STARTED

#### **WHAT IS MEKKO GRAPHICS?**

Mekko Graphics is a professional tool designed to provide powerful business charting capabilities in one simple package that works seamlessly with Microsoft PowerPoint™. Mekko Graphics offers powerful features and flexibility that make outstanding, eye-catching charts more quickly and efficiently, and can be individually customized to adhere to corporate standards and design. With Mekko Graphics, your charts will leverage your data and present it clearly and effectively.

Mekko Graphics is the result of years of development incorporating new features suggested by you, our users. Mekko Graphics utilizes the latest in Microsoft technologies and features task panes and context menus for an even more streamlined experience.

## CHAPTER 2

### INSTALLING MEKKO GRAPHICS

#### **SYSTEM REQUIREMENTS**

To use Mekko Graphics, your computer system should include the hardware and software listed below.

##### Microsoft Windows Compatibility:

MS Windows Vista or  
MS Windows 7 (32- or 64-bit) or  
MS Windows 8 (32- or 64-bit) or  
MS Windows 8.1 (32- or 64-bit)

##### Microsoft Office Compatibility:

MS Office 2007  
MS Office 2010 SP1 (32- or 64-bit)  
MS Office 2013 (32- or 64-bit)

##### System Requirements

MS .NET Framework 4.0 is required.  
Microsoft Visual Studio Tools for the Microsoft Office system (VSTO 4.0)

##### Minimum Hardware Requirements

###### **Computer and processor**

1.0 GHz or higher CPU

###### **Memory and Video**

2 GB of RAM recommended,  
1024x768 high-color 32-bit display


###### **Hard disk**

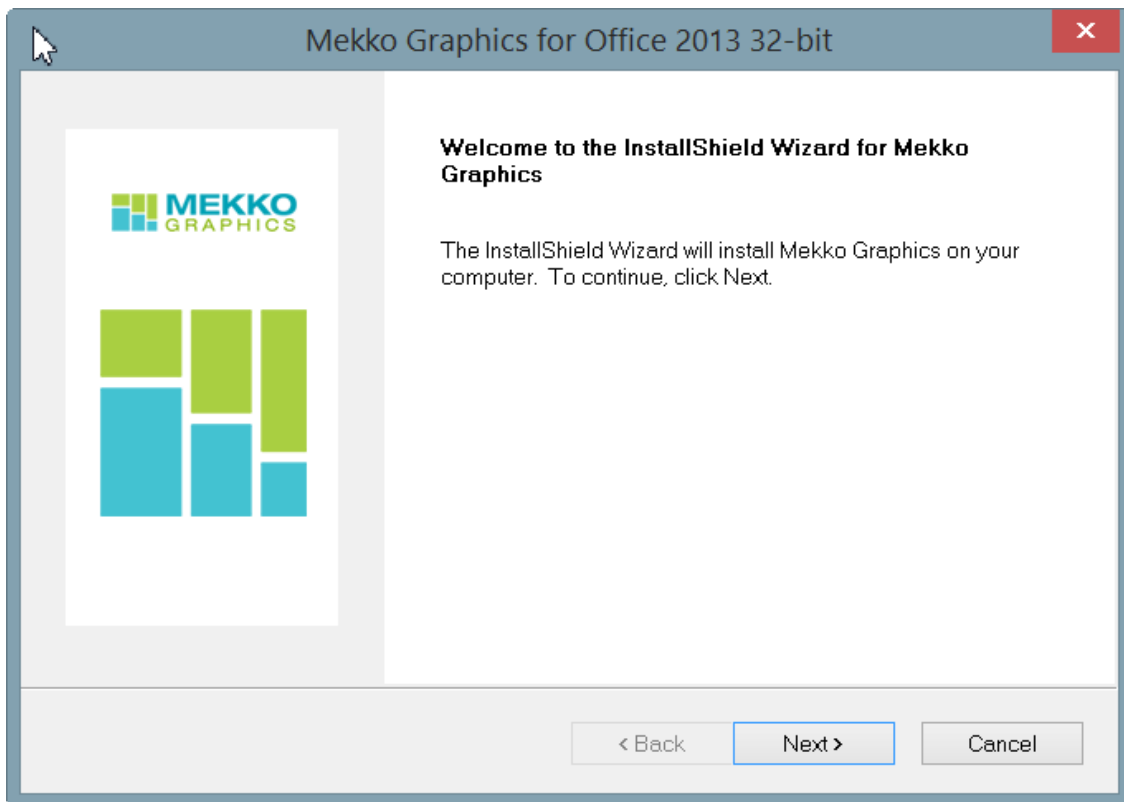
150 MB of available hard-disk space;  
optional installation files cache (recommended) requires additional 200 MB of available hard-disk space

## UPGRADING YOUR SOFTWARE

If you currently have a valid annual subscription for Mekko Graphics and wish to upgrade to our latest version, there is no need to uninstall the software. Simply follow the [Installation](#) instructions described below in this document. Our installation process will update your machine with the latest version of the software and your activation (license) will be retained in the new version. If you are installing on a new machine, or if you already uninstalled on your current machine, then you may need to activate the software again with the new version.

## INSTALLING MEKKO GRAPHICS

1. Close all programs.
2. Go to our website ([www.mekkographics.com](http://www.mekkographics.com)) and download the installation file MekkoGraphics.exe to your computer.
3. Double click MekkoGraphics.exe to begin installation
4. At the Welcome screen, click  to begin installation.



5. Read and accept the License Agreement to continue and proceed through the installation screens.

It is recommended that you install in the default location

C:\Program Files\Knowledge Management\Mekko Graphics

or

C:\Program Files(x86)\Knowledge Management\Mekko Graphics.

You may however, choose any location on your computer. You may **not** install the software on the network. When the installation is complete, click Finish.

## CHAPTER 3

### ACTIVATION AND REGISTRATION

#### **Activation**

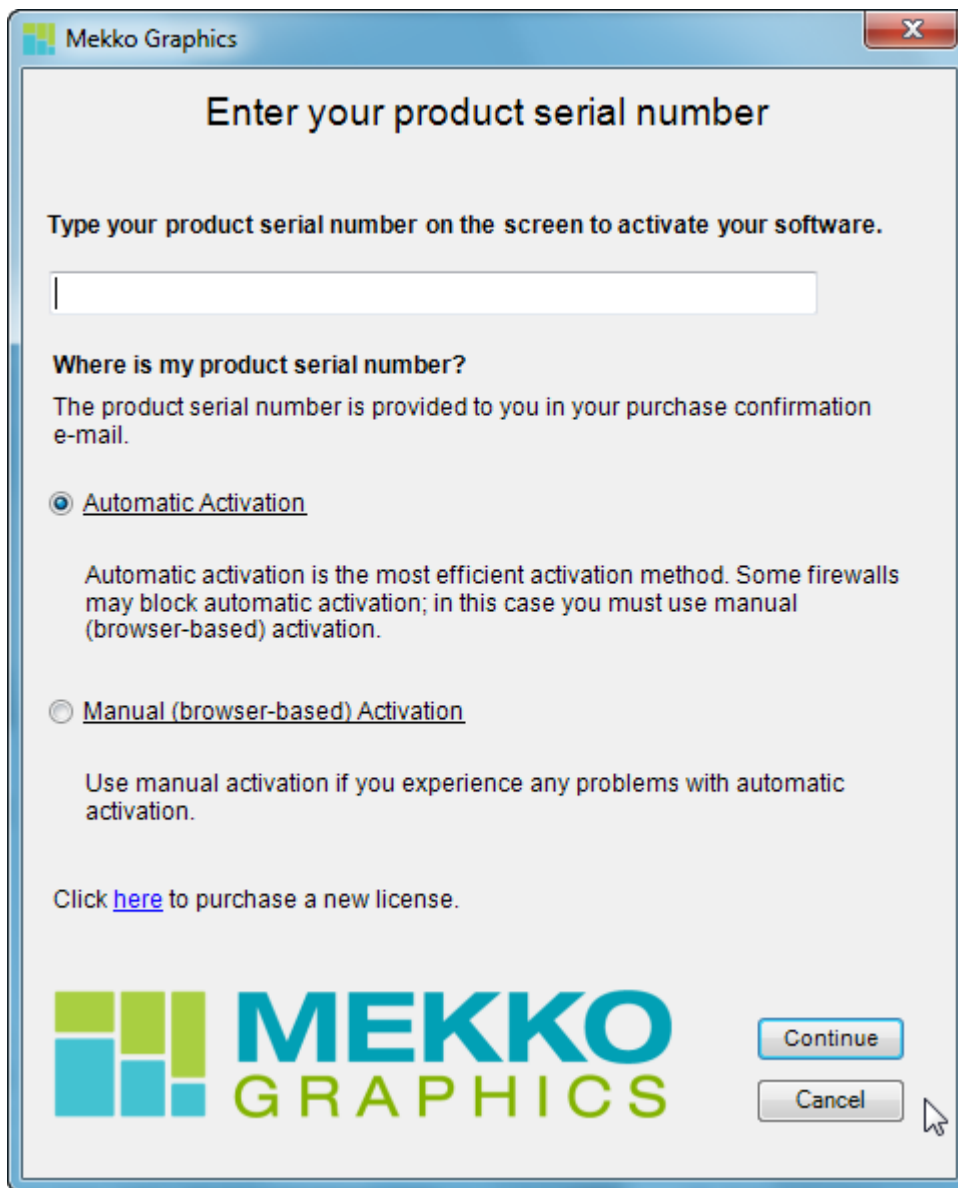
The activation process verifies your product serial number and license. You have two methods of activation: **Automatic** and **Manual** (browser-based) activation. Activation of our software is good for one year from date of purchase. If your subscription has expired, Mekko Graphics will be deactivated on your machine and you will no longer be able to edit Mekko Graphics charts.

Once you have installed Mekko Graphics, launching PowerPoint will bring up the Activation screen.



## **Automatic Activation**

1. Choose the first radio button and click **Continue** to activate your software.



The image shows a software activation window titled "Mekko Graphics". The window has a blue header bar with the title and a close button (X). The main content area is light gray. At the top, it says "Enter your product serial number". Below this, there is a text input field. The text "Type your product serial number on the screen to activate your software." is displayed above the input field. Below the input field, the text "Where is my product serial number?" is followed by "The product serial number is provided to you in your purchase confirmation e-mail." There are two radio buttons: the first is selected and labeled "Automatic Activation", and the second is labeled "Manual (browser-based) Activation". Below the "Automatic Activation" radio button, there is a paragraph: "Automatic activation is the most efficient activation method. Some firewalls may block automatic activation; in this case you must use manual (browser-based) activation." Below the "Manual (browser-based) Activation" radio button, there is a paragraph: "Use manual activation if you experience any problems with automatic activation." At the bottom left, there is a link: "Click [here](#) to purchase a new license." At the bottom right, there are two buttons: "Continue" and "Cancel". The Mekko Graphics logo is located at the bottom left of the window.

Mekko Graphics

Enter your product serial number

Type your product serial number on the screen to activate your software.

Where is my product serial number?  
The product serial number is provided to you in your purchase confirmation e-mail.

☒ Automatic Activation

Automatic activation is the most efficient activation method. Some firewalls may block automatic activation; in this case you must use manual (browser-based) activation.

☐ Manual (browser-based) Activation

Use manual activation if you experience any problems with automatic activation.

Click [here](#) to purchase a new license.

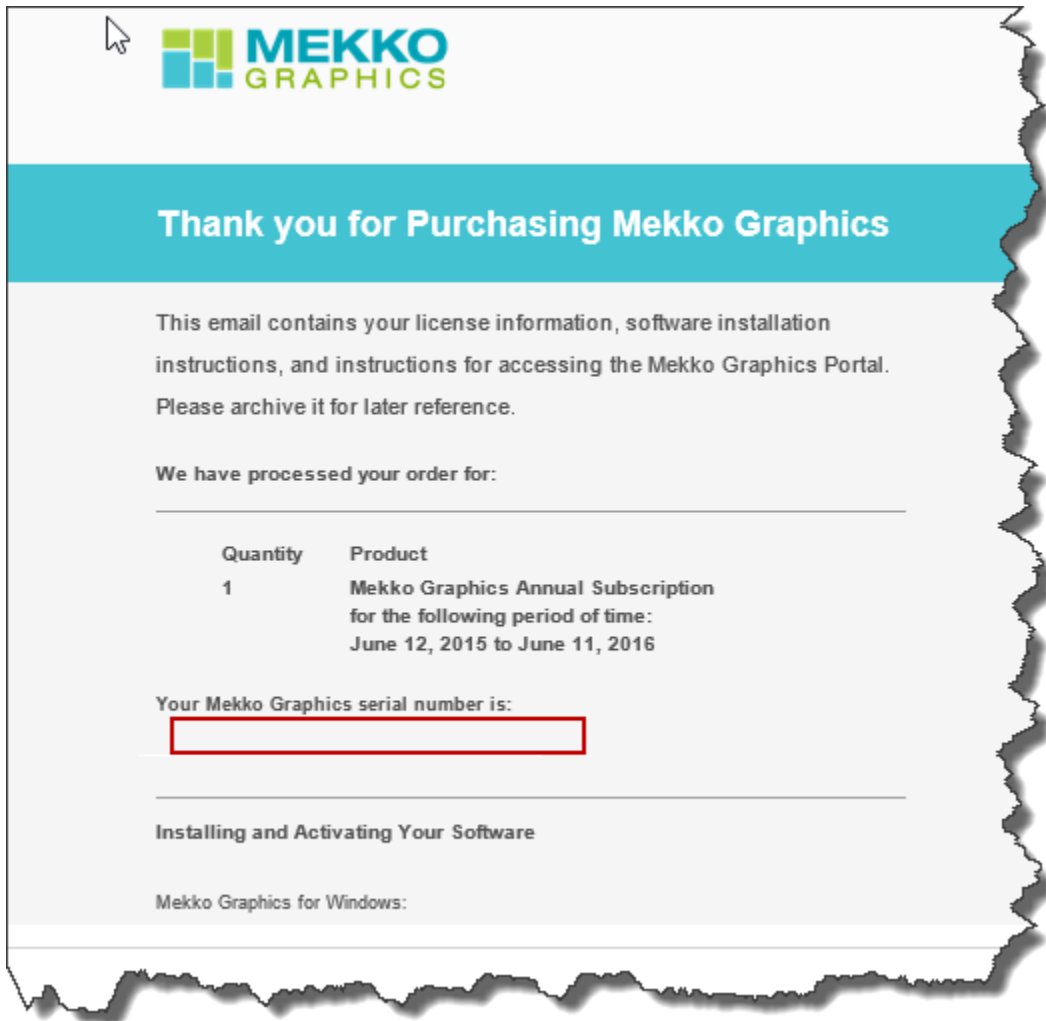
**MEKKO**  
GRAPHICS

Continue

Cancel

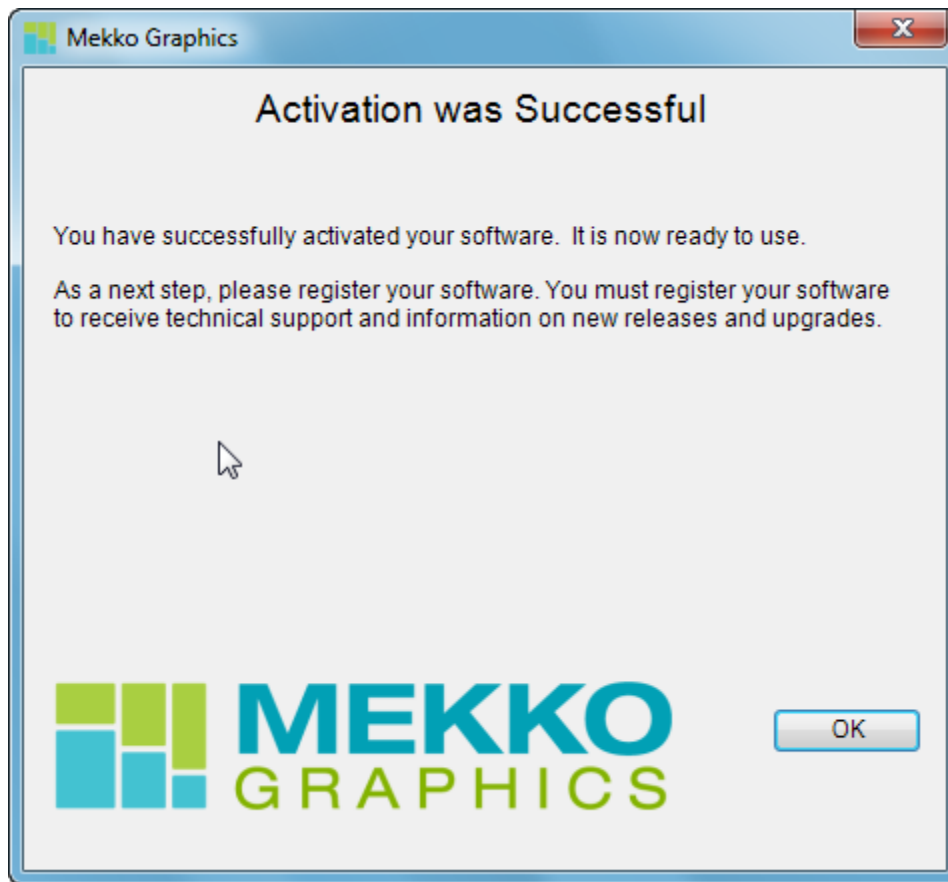
2. Choose the first radio button for Automatic Activation and enter your serial number. *(The product serial number is provided to you in your purchase confirmation email).*





To avoid typos in entering, we recommend copying and pasting from your purchase confirmation email). Click **Continue**.

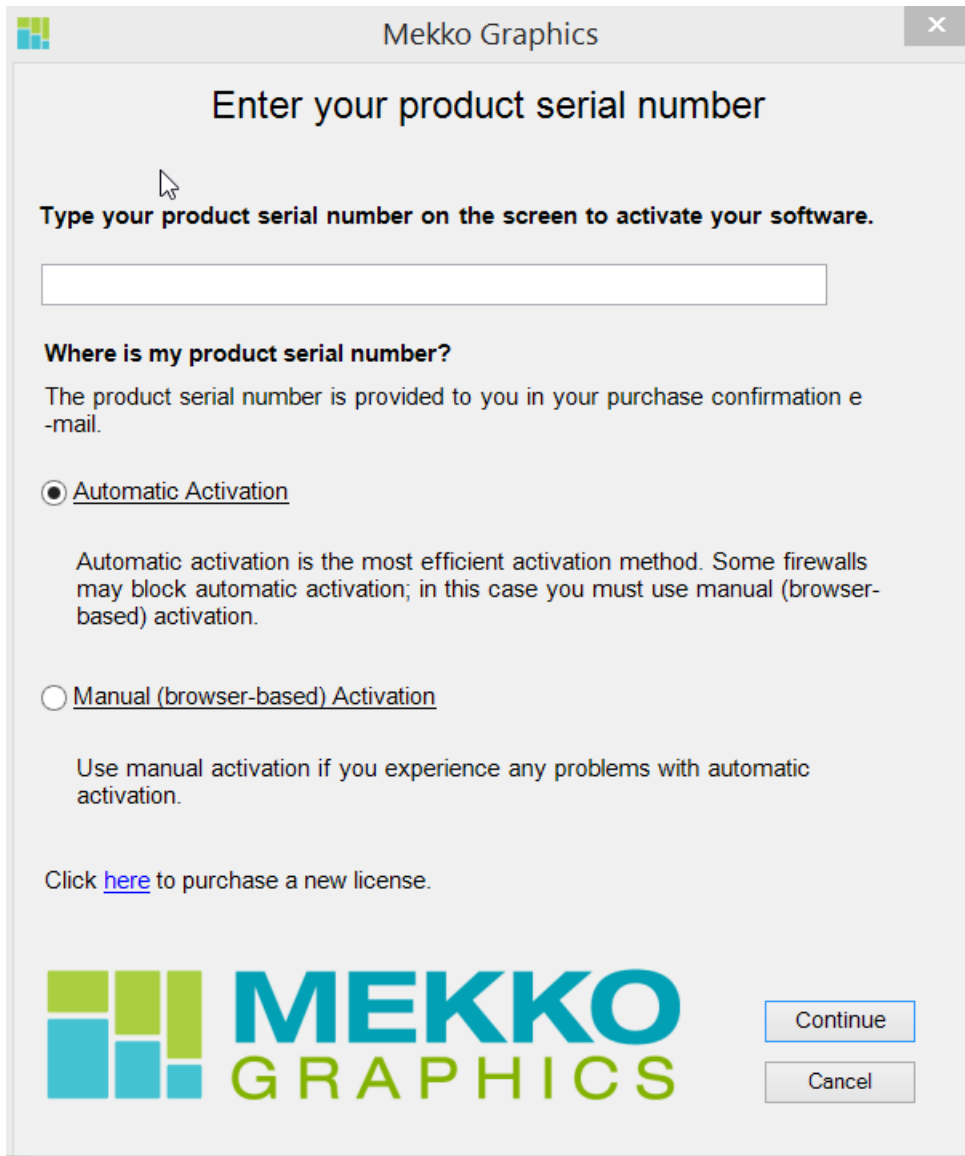
3. The activation process begins. When the process is complete, a message appears stating that the software was successfully activated.




See the [Registration Section](#) to learn how to register your software.

### **Manual (Browser-Based) Activation**

1. If you are unable to activate using automatic activation, enter your serial number (located in your purchase confirmation email), select the **Manual (Browser-based) Activation** radio button and click **Continue**.

A screenshot of a software activation window titled "Mekko Graphics". The window has a light gray background and a standard Windows-style title bar with a close button. The main heading is "Enter your product serial number". Below this is a text prompt: "Type your product serial number on the screen to activate your software." followed by an empty text input field. A mouse cursor is hovering over the input field. Below the input field, the text "Where is my product serial number?" is followed by a paragraph: "The product serial number is provided to you in your purchase confirmation e-mail." There are two radio button options. The first is "Automatic Activation", which is selected (indicated by a filled circle). Below it is a paragraph: "Automatic activation is the most efficient activation method. Some firewalls may block automatic activation; in this case you must use manual (browser-based) activation." The second option is "Manual (browser-based) Activation", which is unselected (indicated by an empty circle). Below it is a paragraph: "Use manual activation if you experience any problems with automatic activation." At the bottom left, there is a link: "Click [here](#) to purchase a new license." At the bottom right, there are two buttons: "Continue" (highlighted with a blue border) and "Cancel" (grayed out). The Mekko Graphics logo is at the bottom left, consisting of a stylized "M" made of green and blue squares and the text "MEKKO GRAPHICS" in blue and green.

2. The **Mekko Graphics Manual Activation** screen will appear. (Your Serial Number and Activation Number will be pre-filled in the appropriate fields of the Manual Activation Screen). Click on the link specified in Step 1a) of the next screen in order to obtain an authorization code. Note: You can print this screen if necessary.



The image shows a software activation window titled "Mekko Graphics". The window has a standard Windows-style title bar with a close button (X) in the top right corner. The main content area is light gray and contains the following text and form elements:

- Please follow the steps below**
- 1. Go to the Mekko Graphics Manual Activation web page:**  
<http://www.mekkographics.com/ManualActivation/>
- 2. Copy the numbers below and paste them into the corresponding fields on the Manual Activation web page:**
  - Serial Number:
  - Activation Number:
  - (Note: this activation number is unique to your computer)
- 3. Copy the Authorization Code from the Manual Activation web page and paste it here:**  
Authorization Code:

At the bottom of the window, there is a logo for "MEKKO GRAPHICS" on the left, which consists of a stylized 'M' made of green and blue squares followed by the text "MEKKO" in blue and "GRAPHICS" in green. To the right of the logo are three buttons: "Print", "Continue", and "Back", stacked vertically.

Mekko Graphics Manual Activation Screen

3. Once you navigate to the web page (below), copy both your *Serial Number* and *Activation Number* from Step 2) of the **Mekko Graphics Manual Activation** page and paste to their respective fields on the activation screen. Also fill out the bottom fields to register your software.



### Mekko Graphics Manual Activation

Please Copy and Paste your Serial and Activation numbers to receive your Authorization code.

Serial Number:	<input type="text"/>
Activation Number:	<input type="text"/>
<input checked="" type="checkbox"/> Register	
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Email:	<input type="text"/>

**Create**

You must register your software to receive technical support and information on new releases and upgrades.

We will not share your registration information with others. We will only use it to provide you with support and with news and information about Mekko Graphics.

Finally, press "Create" to submit this information. We will then generate your Authorization code.

Please copy and paste this code into the Mekko Graphics Manual Activation form.

4. Click **Create**. An Authorization Code is generated



Your Authorization code (for activation) has been successfully generated:

To complete your activation, copy the above Authorization code, and paste it into your manual activation screen.

For your information:

Your Serial number is:

Your Activation number is:

First Name: Betsy

Last Name: Johnson

Email: betsy@kmainc.com

You may wish to print and save this page for your records.

5. Copy the **Authorization Code** from the webpage, and paste it into Step 3 of the **Mekko Graphics Activation** screen and click **Continue**.

Mekko Graphics

Please follow the steps below

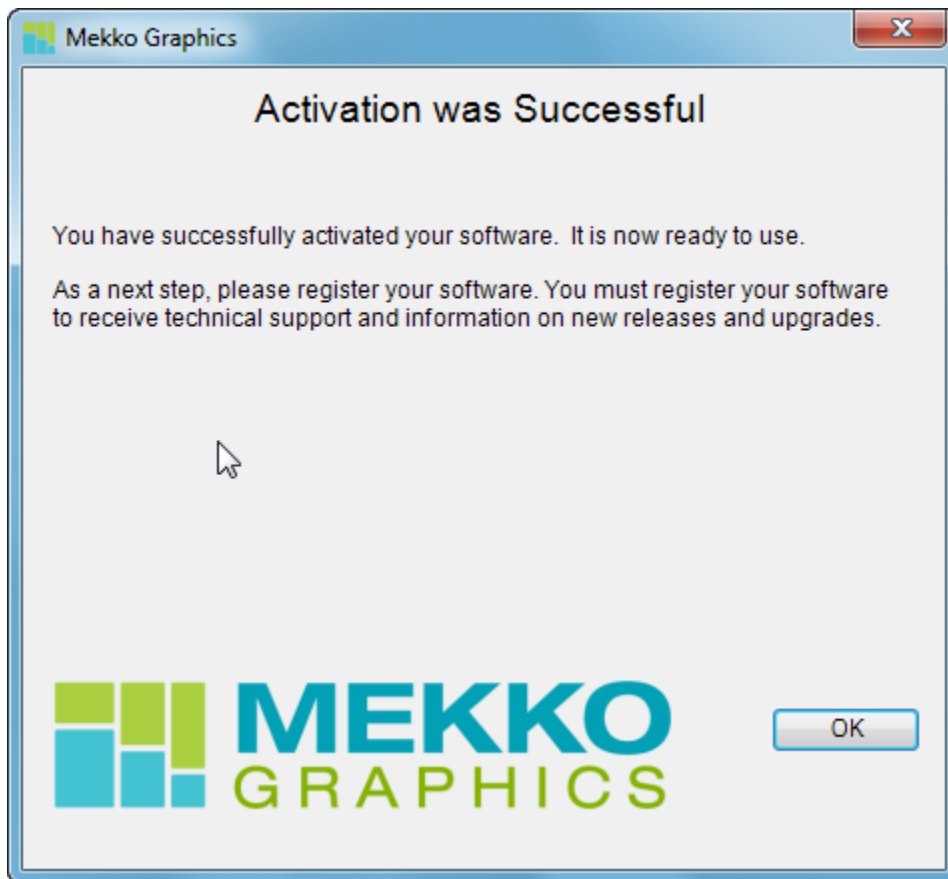
1. Go to the Mekko Graphics Manual Activation web page:  
<http://www.mekkographics.com/ManualActivation/>
2. Copy the numbers below and paste them into the corresponding fields on the Manual Activation web page:  
Serial Number:   
Activation Number:   
(Note: this activation number is unique to your computer)
3. Copy the Authorization Code from the Manual Activation web page and paste it here:  
Authorization Code:

 MEKKO  
GRAPHICS

Print  
Continue  
Back

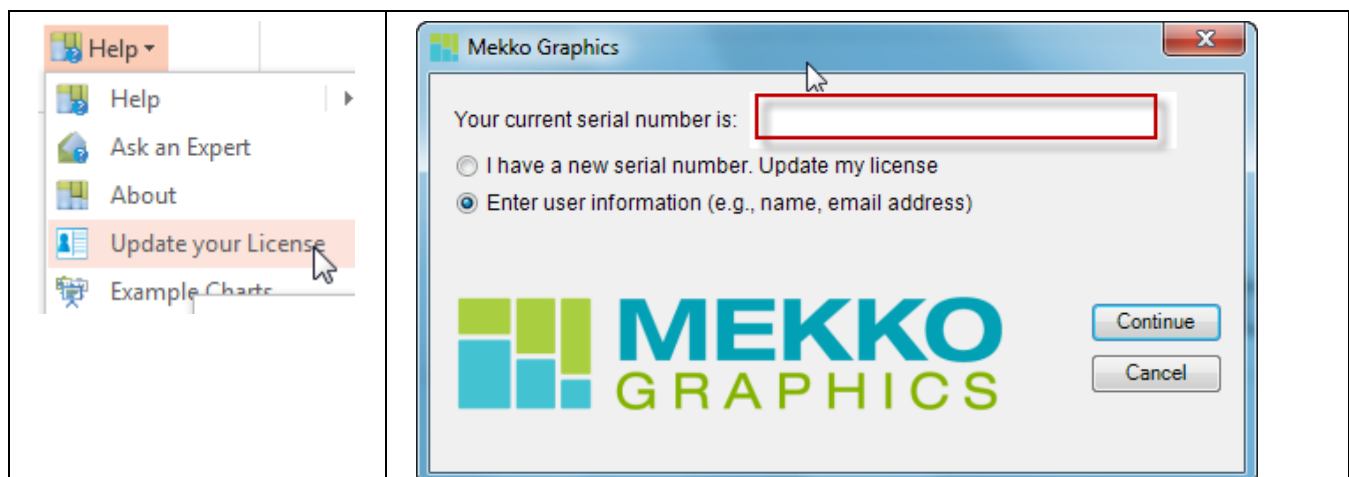
MEKKO GRAPHICS MANUAL ACTIVATION SCREEN

6. Your software will be successfully activated.



### **Registration**

If you have not yet registered, **please register your copy of Mekko Graphics**. Go to the Mekko Graphics tab, and from the **Help** drop down menu, select "**Update your License**". Click the **Enter user information** button.





Type in your name and e-mail address and click **Register**. Fields in red are required. A web page appears and confirms your registration. Registration is required and needs to be accurate in order to receive technical support. We do not sell or use this information in any way except for support purposes and to send you updates and news about Mekko Graphics.



The image shows a software registration window titled "Mekko Graphics" with a close button (X) in the top right corner. The window has a light gray background and a blue border. The title bar is blue with the text "Mekko Graphics" and a small logo. The main content area is titled "Register Mekko Graphics" in bold black text. Below the title, there is a paragraph of text: "Please complete this form to register your Mekko Graphics software. To provide you with product support, your software must be registered." The form consists of two columns of input fields. The left column has four fields: "First Name", "Last Name", "Email", and "Phone". The right column has five fields: "Company Name", "Street", "City", "State/ Province", and "Zip Code/ Postal Code". Below these fields is a "Country" field. The "First Name", "Last Name", and "Email" labels are in red text, indicating they are required fields. At the bottom of the window, there is a paragraph of text: "We will not share your registration information with others. We will only use it to provide you with support and with news and information about Mekko Graphics." Below this text is the Mekko Graphics logo, which consists of a stylized "M" made of green and blue squares, followed by the text "MEKKO" in blue and "GRAPHICS" in green. In the bottom right corner, there are two buttons: "Register" and "Cancel".

Mekko Graphics

### Register Mekko Graphics

Please complete this form to register your Mekko Graphics software. To provide you with product support, your software must be registered.

First Name	<input type="text"/>	Company Name	<input type="text"/>
Last Name	<input type="text"/>	Street	<input type="text"/>
Email	<input type="text"/>	City	<input type="text"/>
Phone	<input type="text"/>	State/ Province	<input type="text"/>
		Zip Code/ Postal Code	<input type="text"/>
		Country	<input type="text"/>

We will not share your registration information with others. We will only use it to provide you with support and with news and information about Mekko Graphics.

 **MEKKO**  
GRAPHICS

Register Cancel

## CHAPTER 4

### SILENT INSTALLATION AND ACTIVATION (FOR IT PROFESSIONALS)

#### **SILENT INSTALLATION AND ACTIVATION**

In order to run an InstallScript MSI or InstallScript project installation program in silent mode, you must first run Setup.exe with the /r option to generate a response file, which stores information about the data entered and options selected by the user at run time.

##### **/r: Record mode** (InstallScript and InstallScript MSI projects)

Running an InstallScript MSI or InstallScript installation program with the command Setup.exe /r displays all the run-time dialog boxes, and stores the data in a file called Setup.iss, created inside the system's Windows folder.

To specify an alternative response file name and location, use the **/f1** option, described below. The **/f1** option allows the user to define a custom location for the Setup.iss file.

##### Example

**Setup.exe /r /f1 "C:\setup.iss"**

***\*Note that there can be no space between /f1 and the file path.***

##### **/s: Silent mode** (InstallScript and InstallScript MSI projects)

For an InstallScript MSI or InstallScript project, the command Setup.exe /s runs the installation in silent mode, by default based on the responses contained in a response file called Setup.iss in the same directory. (Response files are created by running Setup.exe with the /r option.)

**/v"/qn"** will send the silent command to the MSI installation.

##### Example

**Setup.exe /s /v"/qn"**

This will use setup.iss found in the current directory.

**/v"/qn"** will send the silent command to the MSI installation.

To specify an alternative response file name and location, use the **/f1** option, described below. The **/f1** option allows the user to define a custom location for the Setup.iss file. Use **/f2** to specify alternative log file name and path.

#### Example

```
Setup.exe /s /v"/qn" /f1"C:\ Setup.iss"  
Setup.exe /s /v"/qn" /f1"C:\ Setup.iss"  
/f2"C:\MekkoGraphics.log"
```

### **ACTIVATIONFILE**

A serial number and registration options can be specified during installation. This will allow the user to silently activate Mekko Graphics, and provide an option to allow the user to set registration options. The user needs to create an XML file containing the structure specified below:

```
<?xml version="1.0" encoding="utf-8"?>  
<xml>  
  <Activation>  
    <!-- Six groups of five digits each. -->  
    <SerialNumber>XXXXX-XXXXX-XXXXX-XXXXX-XXXXX-  
XXXXX</SerialNumber>  
  </Activation>  
  
  <Registration>  
    <!-- If RemindRegistration is false, the user will never be  
reminded to register again. -->  
    <!-- If RemindRegistration is true, the user will be  
reminded every ten days to register their software. -->  
    <RemindRegistration>true</RemindRegistration>  
  </Registration>  
</xml>
```

Simply add the following option to the command line to specify the path of this XML file:

```
ACTIVATIONFILE=%PATH%\activation.xml
```

The **ACTIVATIONFILE** property needs to be in the list of command line parameters that are passed to the MSI installation.

#### Example

```
Setup.exe /s /v"/qn ACTIVATIONFILE=C:\Activation.xml" /f1"C:\  
Setup.iss"  
Setup.exe /s /v"/qn ACTIVATIONFILE=C:\Activation.xml" /f1"C:\  
Setup.iss" /f2"C:\MekkoGraphics.log"
```

### **SERIALNUMBER**

A serial number can be specified during installation. This will allow the user to silently activate Mekko Graphics. Note that *ACTIVATIONFILE* has preference over *SERIALNUMBER*.

The *SERIALNUMBER* property needs to be in the list of command line parameters that are passed to the MSI installation.

Example

**Setup.exe /s /v"/qn SERIALNUMBER=xxxxx-xxxxx-xxxxx-xxxxx-xxxxx" /f1"C:\ Setup.iss"**

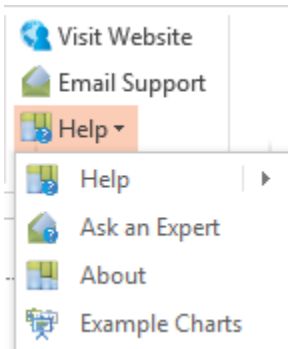
**Setup.exe /s /v"/qn SERIALNUMBER=xxxxx-xxxxx-xxxxx-xxxxx-xxxxx" /f1"C:\ Setup.iss" /f2"C:\MekkoGraphics.log"**

If your automatic activation process fails, it may be an indication that there is a network connection issue (probably caused by a firewall). Users behind firewalls may need to adjust their firewall settings as needed to allow a successful activation. Doing this may require contacting a network administrator. You should make sure your firewall allows access to port 80 on [www.mekkographics.com](http://www.mekkographics.com), or 69.147.176.8 --if you use an IP-based firewall.

## CHAPTER 5

### SUPPORT

Mekko Graphics includes a variety of resources to help you learn the program quickly and become proficient in creating your own charts.



Click **Email Support** to communicate with our highly knowledgeable support engineers. Or, if you are stuck on how to create a chart, **Ask an Expert** for advice. The Mekko Graphics Support Center at [www.mekkographics.com](http://www.mekkographics.com) is updated regularly with the latest information on Mekko Graphics, including videos, updates, sample presentations, FAQs, and information on advanced topics.

### TECHNICAL SUPPORT

Contact us at [support@mekkographics.com](mailto:support@mekkographics.com) to get answers to questions not found on our web site. Installation and activation support is free. Please see our website for information about other support options.

[Mekko Graphics Online Help](http://www.mekkographics.com)